## Rayapati Venkata Ranga Rao College of Education, Guntur-522006

## Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities

The institution is offering Teacher Education courses. The institution has well equipped building and other infrastructure according to the norms of NCTE. The intake capacity is fixed by NCTE. Hence, the infrastructure facilities always suit the needs of the content transaction and allied academic activities. The institution has also additional empty rooms more than the NCTE norms which can be used timely depending upon any needs. The institution plans and ensures that the available infrastructure is utilized optimally at the very beginning of the academic year while planning and implementing academic activities. While preparing time table the different resources like library cum reading room, ICT resource center, curricular laboratory, art and craft resource center, health and physical education resource center are allocated to the students. The students were divided basing on the pedagogy subjects so as to enable them to avail these facilities in turns. Keeping the institutional resources in mind, the faculty allocates assignments and projects to the students which facilitate the students to utilize the institutional resources optimally. The library of the institution is opened even during vacation for optimal use by the students. All the infrastructure facilities like laboratory, library, sports complex, computers, classroom etc. are sufficient for curricular and co-curricular transactions. Any student can avail any facility at any time.