

Internal Quality Assurance Cell (IQAC)

RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION

JKC COLLEGE ROAD GUNTUR-522006



AQAR OF IQAC

2012-2013

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL**

An Autonomous Institution of the University Grants Commission
P.O. Box. No.1075, Opp: NLSIU, Nagarbhavi, Bangalore-560072,
India

NAAC Institutional Quality Sustenance and Development Survey

Shiva
24.10.13
Exit this survey

1. Kindly provide the details of the institution

Name of Institution: R.V.R.R COLLEGE OF EDUCATION
Year of Establishment of the Institution: 1983
Address Line 1: J.K.C COLLEGE ROAD
Address Line 2: PATTABHIPURAM POST
City/Town: GUNTUR
State: ANDHRA PRADESH
Postal Code: 522006
Email Address: rvrce@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2012
Current Grade: B
CGPA: 2.43

3. Institutional Status

Affiliated Permanent ▼

4. Contact Person Details

Name of Head of Institution: Prof. DIGUMARTI BHASKARA RAO
Contact Phone: 0863-2350496, 9493333555

24/13 NAAC Institutional Quality Sustenance and Development Survey

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC

Name of the Institution : Rayapati Venkata Ranga Rao College of Education

Name of the Head of the Institution : Dr. D. Bhaskara Rao

Phone number : Office: 0863-2350496 Residence: 08500114411

Mobile number : 09493333555

Email : digumartibhaskararao@rediffmail.com

Year of Establishment : 1983

Phone Number : 0863-2350496

Email : rvrrce@rediffmail.com

Name of the IQAC coordinator : Mr. M. Ravi Kumar

Mobile number : 09440776315

Residence : 0863-2359378

Email : rk_moturi@rediffmail.com

Year of Report: 2012 - 13

R.V.R.R. College of Education was ushered into existence under the aegis of the 'Nagarjuna Education Society' during the academic year 1983-84 with a vision to sustain our institution as a scholarly abode for student teachers and teacher educators.

The college is the torch bearer in every dimension of teacher education and is known for its excellence all over the state of Andhra Pradesh, which covers the B.Ed., M.Ed., M.Phil. & Ph.D. courses.

The motto of the institution is -

"Knowledge, Discipline and Excellence"

The institution has accredited by NAAC with "B" grade under the Chairmanship of Prof. D. N. Sansanwal on 10th March, 2012 for a period of 5 years. The IQAC constituted in the college is constantly thriving for its excellence.

PART – A

THE PLAN OF ACTIVITIES CHALKED OUT BY THE IQAC TOWARDS QUALITY ENHANCEMENT AND THE OUTCOME ACHIEVED BY THE END OF THE YEAR

Following are the activities conducted in our institution for B.Ed. course: Demonstrations for micro teaching, Practice lessons in microteaching, Demonstrations for macro teaching, Practice lessons in macro teaching, Internship programme, Open book assignments, Projects, Field work, Content tests, Critical analysis of school level text books, Seminars, Discussions, Celebration of important events and days and Subject club activities.

Demonstrations for Micro and Macro Teaching

Adequate number of demonstrations for Micro and Macro teaching were given by the concerned methodology teacher educators. This is the one of the important components of B.Ed. practicum. This helps in getting proficiency in teaching.

Practice Teaching

It is one of the major aspects of the practicum of B.Ed. course, where in each student teacher has to teach three lessons in each methodology under the direct supervision of the concerned methodology teacher educator. This activity is carried out at our model school for about ten days. For preparing the student teachers for their macro teaching practice lessons, three micro demonstration lessons have to be observed and should undergo micro teaching practice in different micro skills. After the completion of every demonstration, an interactive session is followed for the clarity of the concepts. This helps the student teacher to develop confidence. During the teaching practice sessions, the lesson plans of the students are thoroughly checked and approved by the concerned methodology teacher educators. Feed back is given by the teacher educators, as well as peers, for improving their teaching skills. The student teachers who could not reach up to the standards in teaching are given an opportunity to re teach under the guidance of the concerned teacher educators.

Internship Programme

It gives real teaching experience and full-fledged exposure to different types of secondary school activities.

It helps to understand the whole schooling process and functioning. Duration of this programme is 21 days. Prior to this programme the list of schools located within the radius of 8km from the college is prepared and approved by the concerned District Education Officer.

The students who have completed their micro and macro lessons as per schedule are only eligible to go for Internship. Internship is a must to appear for University Examinations. Each student teacher has to take part in all the activities of the school to which they are allotted as per school schedule. During this programme, some of the projects related to school are to be worked on. All the above mentioned activities of student teachers during the Internship programme are being monitored by the teacher educators.

Open Book Assignments

During the course, the student teachers are given assignments related to all subjects. This helps in improving study and reference skills.

Projects

The student teachers are divided into individual and group wise as per the nature of the project and assigned to take up the project. The following are the projects taken up by the students:

- Community Studies Project.
- Cultural Studies and SUPW Project.
- Case Study Project.
- Health and Physical Education Project.
- Computer Education Project.
- School Study Project.
- Personality Development and Communicative English Project.

The above projects give hands on experience and different dimensions required for a teacher.

Field Trips

To give direct experience in all walks of life, these field trips are being arranged periodically.

Content Tests

Periodical content tests are being conducted by the subject teachers to build thorough understanding of the subject. The students are given guidance and sufficient time for preparation. The weak students are identified and suitable remedial measures are adopted.

Critical Analysis of the School Text Books

To be in continuous touch with the secondary school content, the students are asked to analyse the syllabus organisation in various subjects from 6th to 10th level.

Seminars / Discussions

Students are given different topics for seminars and discussion and given detailed guidance and ample time for preparation and data gathering from different resources. The students are also encouraged to collect data through Internet provided by the institution. This enables the students to express their opinions fairly and frankly and improve their communication skills.

Celebration of Important Events and Days

To make the students aware of the significance of special days and events, the institution is celebrating the events like Sankranthi Sambaralu, Women's day, National Teachers' day, Science day etc.,

Subject Clubs

In addition to the above mentioned curricular and co-curricular activities, subject wise clubs are established and some activities are organised to make the student teachers to enrich their subject knowledge and also to give opportunities for the student teacher to participate in different activities.

Mathematics Club

Mathematics club was inaugurated on 22nd December 2012 in the name of great mathematician Srinivas Ramanujan.

On this occasion, Sri M. Ravi Kumar, Lecturer in Mathematics gave a speech on the life history of Srinivasa Ramanujan. Smt. Ch. Jalaja Kumari, Lecturer in Mathematics spoke about the contributions of Srinivasa Ramanujan.

Students gave speeches on the importance of mathematics in daily life and contributions of great mathematicians like Pythagoras, Euclid, Aryabhatta, Bhaskaracharya and Brahmagupta.

Students are maintaining a bulletin board to display articles, photographs, news and innovations related to mathematics as a part of mathematics club activity.

Students prepared scrap book with many items related to mathematics like puzzles, riddles, mathematical concepts, photographs of mathematicians, articles related to mathematics etc.

English Club

It was inaugurated on 8th January, 2013. The club was named after John Keats a famous poet of romantic age. It was inaugurated by Professor P. Rajasekhar, H.O.D., English Dept., Acharya Nagarjuna University. Dr. D. Bhaskara Rao, Dean, Faculty of Education, ANU and Principal, R.V.R.R. College of Education, Guntur presided over the meeting and addressed the gathering. Few students gave a speech on John Keats life and his works.

Prof. P.Rajasekhar delivered a guest lecture on contemporary English in India. His focus is on the importance of English in the present scenario, the importance of communication skills and its growing need in our society. The club actively performs its role by assigning each student ten vocabulary words everyday for improving their skills. Each student is advised to listen to B.B.C. News and write the headlines of the news. The club always puts its focus on functional aspects of English thereby encouraging the students to speak in English fluently.

Science Club

Science club was inaugurated on 9th January, 2013. Our secretary and correspondent Sri Gadde Mangaiah was the chief guest. He delivered a speech on the importance of Science in our daily life. Our Principal Dr.D.Bhaskara Rao delivered a speech on importance of Science club and suggested some activities to be done by the club.

The members of Science club celebrated the Science day on 28th February, 2013. Prof.Z.Vishnu Vardhan, Prof. of Botony and Officer on Speical Duty, Acharya Nagarjuna University, was the chief guest. He delivered a speech on the importance of science. Our student K. Rangaiah presented a slide show on C.V.Raman's life history and Raman Effect. As a part of the Science Club activities, students prepared scrap books on various topics related to the Science subject to improve their creative and collecting skills and create interest in gathering information on of various Science topics.

Students are encouraged to prepare models related to science subjects with low cost and no cost material which are very useful for teacher to teach effectively in the classroom. The Science Club members visited APCOST, The Regional Science Centre, Vijayawada on 06-04-2013.

These types of visits are carried out with an educational purpose and which are outside the structural frame work of a formal educational curriculum. Such activities are not bound by the time schedules and age, ability of students and their academic levels. These help in promoting scientific thinking and inculcate the skills of observation, hypothesis, and experimentation and help the student teachers in experiencing the scientific principles by working with them.

Telugu Club

Telugu club was inaugurated by Dr.V.Singa Rao, Treasurer, Telugu Bhashodyama Samakhya on 31st, January 2013. It was organized by the students under the guidance of senior Telugu lecturer, Sri M.Ravikrishna. The club name is named as Telugu Goshti. Our Secretary and Correspondent Sri Gadde Mangaiah and Principal Dr.D. Bhaskara Rao have addressed the gathering.

Dr. Singa Rao in his speech expressed his views that the Telugu language is passing through a difficult phase and praised the students for their interest towards Telugu language. The office bearers of the Telugu Goshti were elected. The chief guest, Dr. Singa Rao, Secretary and Correspondent Sri Gadde Mangaiah and the Principal Dr. D. Bhaskara Rao have suggested many activities to be conducted by the club.

Social Studies Club

Social studies club was inaugurated on 2-2-2013 with the name Chanakya, who was an eminent Indian Philosopher and Economist of Mourya Period.

This club was inaugurated by our secretary and correspondent Sri Gadde Mangaiah who gave a speech on the importance of the social studies and about Chanakya. A speech was given by our Principal about the importance of this club. He gave some suggestions for organizing different activities by the club. Some students gave speeches regarding importance of social studies.

Education Club

Education club was inaugurated on 4th February, 2013 by our secretary and correspondent Sri Gadde Mangaiah. The club was named as "R.V.R.R.EDUCATION". Our principal Dr. D. Bhaskara Rao delivered a speech on the importance of Education club. He advised the students to conduct concrete programmes. On this occasion Sri M. Subba Rao, Health Educator retired from Government Medical College, Guntur has given a guest lecture on importance of Health Education. He suggested some tips to student teachers on health education which will be useful in their profession and personal life.

PART - B

1. Activities reflecting the goals and objectives of the Institution

Vision of the college:

- To make the institution as the centre of excellence in teacher education.
- An effective resource centre of teacher education.
- To contribute to the growth of teaching profession with ethical and professional standards.
- To improve the standards among student teachers and to render service to the community at large.

To achieve the above vision, students are involved in performing various activities to the satisfaction of self and society around. The purpose is to enable the students to live comfortably and happily.

Our mission is:

- To impart knowledge and skills
- To disseminate knowledge
- To prepare teachers and to promote research.
- To sustain our institution as a scholarly abode for student teachers and teacher educators.

To achieve this mission, the institution offers a wide range of programmes to make the students intellectually competent, psychologically upright, emotionally balanced and socially committed teachers to serve in the emerging world of education.

- The institution utilises all the available resources for experimentation, innovation and research which help in the fulfillment of these objectives.
- The institution develops diverse skills of students like interpersonal skills through group discussions and conversation skills through role plays. It develops teaching and communication skills through micro and macro teaching sessions and internship programme.

- It develops coordination skills and presentation skills in students by organising several types of seminars in the classes.
- It develops interaction skills by making the students participate in various programmes.
- It develops spiritual skills like yoga and meditation by organising practical guest lectures through spiritual masters like Raghu Guruji in the college campus.
- The institution develops human values among teachers through tolerance, unity and love for fellowmen through proper guidance and counseling classes. Conflicts of students are solved by the faculty through appropriate guidance and individual counseling.
- The college conducts cultural events on various festivals like Sankranthi, Ugadi in the college campus and gives an opportunity for the students to prove their cultural abilities and skills.
- The college celebrates National festivals, thereby promoting patriotic fervour in students towards our nation.
- A number of clubs function in our institution. Subject clubs were inaugurated and these clubs perform activities on various issues effectively.
- Guest lectures are being organised to acquaint students with topics on traffic rules, qualitative education, humanism and education, atrocities on women - causes and preventive measures, contemporary English in India, Importance of Telugu Language, Importance of Science in our daily life etc., These lectures instill moral, ethical and intellectual values in students.
- The institution organises visits to orphanages, old age homes, and special schools thereby making the students to be aware of the present status prevailing in those institutions.
- National Literacy Day and International Child Rights Day were conducted on the college campus to improve the ethical and moral standards of students.
- Community service activities like blood donation camp, planting trees in the campus were undertaken by the students to render service to the community at large.
- Some of our faculty participated and presented papers in seminars and workshops and acted as resource persons in various fields. Some of our faculty are readers and professors and guide the students in activities of research.

- Students conducted co curricular activities in their practice teaching schools during their internship programme.
- The institution makes use of computer technology in teaching through multimedia and internet resources.

2. New academic programmes initiated

Our institution is affiliated to Acharya Nagarjuna University. So we adhere to the norms given by the University regarding academics. Currently we are offering B.Ed. and M.Ed. courses. So no new academic programmes were initiated by the institution.

3. Innovations in curricular design and transactions

- Principal Dr. D. Bhaskara Rao acted as a member in the committee for preparing model curriculum for B.Ed. course in Andhra Pradesh, which is to be implemented from the academic year 2013.
- Mr. M. Ravi Kumar, Lecturer in Mathematics acted as a member in the team for preparing model curriculum for the subject 'ICT in Education' for B.Ed. course in Andhra Pradesh, which is to be implemented from the academic year 2013.
- Power point presentations were given by some of the staff to enhance the quality of teaching.
- L.C.D. projector is being used to teach the academic subjects.
- Subject-wise clubs were established and various activities were conducted by the members of the club.
- Guest lectures are given a place in the curriculum. Experts from diverse fields were invited to present their innovative ideas on various topics.
- National festivals were celebrated in the college campus to instill patriotism among students.
- To promote cultural heritage among the students, festivals like Sankranthi and Ugadi are celebrated in our institution. These will enhance respect for our culture among the student folk.
- Group discussions were organised on various topics and students actively participated in the discussion.
- A few real life conversations were given to students and they enacted their roles effectively.

4. Inter- disciplinary programmes started: Nil

5. Examination reforms implemented

As our college is affiliated to Acharya Nagarjuna University, we have to abide by the rules and regulations of the University regarding examinations. From the academic year 2012-13, the university made a reform in the submission of projects for the B.Ed course. The students have to submit projects as per the dates fixed by the University, failing which the student has to forfeit their candidature to the course.

Regarding M.Ed. course, the University has increased the internal assessment marks from 20 to 30 for all subjects. Our institution is also implementing the reforms laid by the University.

6. Candidates Qualified: NET/SLET

Mr.M.Ravikumar, lecturer in Mathematics of our college is qualified in UGC NET in Education, December 2012.

Mr. M. Ravi Krishna, lecturer in Telugu methodology of our institution is qualified in AP SET 2012 in Telugu literature.

Smt M.Jyothsna, lecturer in English is awarded M.Phil degree in 2012.

7. Initiative towards faculty development programme:

The institution is encouraging the faculty to participate in various seminars and workshops.

The faculty is very eager to update their knowledge. A number of our lecturers attended seminars, presented papers and acted as resource persons in various National and International seminars and workshops.

Dr.D. Bhaskara Rao, Principal of R.V.R.R. College of Education, acted as a resource person for the National Seminar on "Emerging trends in school teaching and learning" organised on 7th July, 2012 in Y.V. Rao Siddhartha College of Education, Kanuru, Vijayawada.

He also delivered a valedictory address in the National seminar on "Teacher Education - A new vision" organised on 8th July, 2012 in Montessori Mahila College of Education, Punnamma Thota, Vijayawada.

He acted as a chair person for a session in the National seminar on "Classroom Interventions to enhance total development" held at St. Joseph's College of Education for Women, Guntur on 11th February, 2013.

He acted as a resource person for the National seminar on "Issues and Challenges in School Curriculum" held at Padmavathi Mahila University, Tirupati from 27th to 28th March, 2013.

Dr.L. Bhagya Lakshmi, Reader in Education, **Mr. M. Ravikumar**, Lecturer in Mathematics and **Smt. Ch. Jalaja Kumari**, Lecturer in Mathematics have participated and presented a paper on "Self awareness for Human transformation" in the UGC sponsored National Seminar "Life Skill Education - Need of the Hour" held at St. Joseph's College of Education for Women, Guntur from 26th to 28th March, 2012.

Dr. L. Bhagya Lakshmi, Reader in Education, has prepared and presented a paper on "Assessment of Personality" in the National Seminar on "Classroom Interventions to enhance total development" held at St. Joseph's College of Education for Women, Guntur from 11th to 13th February, 2013 which is a UGC sponsored seminar.

Dr. M.E.S. Elizabeth, Reader in Education, and **Smt Ch.Jalaja Kumari**, Lecturer in Mathematics have participated and presented a paper on 'Aesthetics in Mathematics' in the UGC sponsored National seminar "Classroom Interventions to enhance total development" held in St.Joseph's College of Education for Women, Guntur from 11th to 13th February, 2013.

Mrs. M. Kalpana, Lecturer in English has participated and presented a paper on 'Expression and Perception of Emotions - A dire need for a healthy society' in the UGC sponsored National Seminar "Life skills education - Need of the hour" held at St. Joseph's College of Education for Women, Guntur from 26th to 28th March, 2012.

Mr. S. Krishna Babu and Mr. K. Venkateswarlu participated in the UGC sponsored National Seminar "Emerging trends in school teaching and learning" organised on 7th July, 2012 in Y.V. Rao Siddhartha College of Education, Kanuru, Vijayawada.

Mrs. M. Kalpana has participated and presented a paper on 'Cultural context and Non-native literature in English - A resource for language teaching' in the UGC sponsored National

seminar "Emerging trends in school teaching and learning" organised on 7th July, 2012 in Y.V. Rao Siddhartha College of Education, Kanuru, Vijayawada.

Mrs. M. Kalpana has participated and presented a paper on 'Teaching competence and Role of performance' in the UGC sponsored National seminar "Teacher Education-A New vision" organised on 8th July, 2012 in Montessori Mahila College of Education, Punnamma Thota, Vijayawada.

Mr. K. Venkateswarlu has participated in the UGC sponsored National Seminar "Teacher Education- A New vision" organised on 8th July, 2012 in Montessori Mahila College of Education, Punnamma Thota, Vijayawada.

Mrs. M. Kalpana has attended a state level one day workshop on "Teaching Phonetic Skills" held at Jagarlamudi Kuppuswami Chowdary College, Guntur on 13th October, 2012.

Mrs. M. Kalpana has participated and presented a paper on 'Intervention strategies for reading and writing a language' in the UGC sponsored National seminar "Classroom Interventions to enhance total development" held at St. Joseph's College of Education for Women, Guntur from 11th to 13th February, 2013.

Mrs. M. Jyothsna, Lecturer in English attended a state level one day workshop on "Teaching Phonetic Skills" held at Jagarlamudi Kuppuswami Choudary College, Guntur on 13th October, 2012. She has attended an Interdisciplinary Global Seminar on "Exploring the cultural and literary nationalism of fourth world "sponsored by UGC and APSCHE in Acharya Nagarjuna University from 14th to 16th December, 2012.

9. Research Projects

Newly implemented: Nil

Completed: Nil

10. Patents generated, if any: No

11. New collaborative research programmes: No

12. Total research grants received from various agencies: No

13. Details of Research Scholars

M.Phil admissions:

Dr.L. Bhagya Lakshmi, Reader (Research Director)

1. Nageswara rao, Part time
2. Srinivasa Rao, Part time
3. G.Manju Kumar, Part time

14. Citation index of faculty members and impact factor

Dr. Digumarti Bhaskara Rao, Professor and Principal of our college

- Chief Editor, Journal of Education and Physical Education, Acharya Nagarjuna University
- Biography published: Who is Who in the world
 Outstanding Intellectuals of the world
 Who is who in Asia, USA

15. Honors/ Awards to the faculty

Prof. Digumarti Bhaskara Rao

M.Sc., M.A., M.A., M.Ed., Ph.D.

Principal, RVR College of Education

Dean, Faculty of Education

Former Chairperson, Board of Studies in Education

Member, Standing Committee to Academic Senate

Member, Academic Senate

Member, Research Advisory Committee

Member, Internal Quality Assurance Cell, ANU

Member, Perspective Plan Committee 2012-2020

Chief Editor, Journal of Education and Physical Education, Acharya Nagarjuna University

Member, Core Committee, B.Ed. Model Curriculum 2013, APSCHE

Member, EdCET–2013 Committee, APSCHE, Govt. of AP.

- Cambridge certificate for outstanding educational achievement
- American order of merit
- Gold star millennium award
- Intellectual of the year 2012
- Bharat Gourav Award
- 2000 Outstanding intellectuals of the 21st Century, UK
- Rajiv Gandhi Siromani Award
- Global Achievers Award
- Kopalla Hanumantha Rao Prathibha Puraskar
- Indira Gandhi Sadbhavana Award
- International Educationist Award
- International Scientist Award
- UNESCO – Sevarathna Award for Human Rights

❖ Biography published: Who is Who in the world, USA
 Outstanding Intellectuals of the world UK
 Who is who in Asia, USA

16. Internal resources generated: Nil

17. Details of departments getting SAP, COSIST(ASSIST)/DST.FIST, etc.,/ Assistance or recognition : Nil

18. Community services

As social beings, we have some social commitments towards society. To develop social consciousness among the student teachers, the following community service programmes were organised:

- Blood donation programme.
- Contribution to Dakshinya (special children).
- Environmental awareness on Cleanliness and Mosquito Menace.
- Visit to old age homes and contribution of money and fruits.
- Visit to orphanage and donation of cloths.
- Distributing teaching aids prepared by student teachers among local schools.

The College organised fourth blood donation camp in the college campus in association with N.T.R. Memorial Trust Blood Bank, Guntur on 30-1-2013. This time 15 students have donated blood in the blood donation camp. Sri Gadde Mangaiah, Secretary and Correspondent of the college inaugurated the programme and Dr. D. Bhaskara Rao, Principal of the college and Dr. M.S. Kautilya, Medical officer of N.T.R Memorial Trust Blood Bank gave valuable messages to the students on the occasion of blood donation programme.

A special school named Dakshinya is being run for physically and mentally handicapped children. There were around 200 inmates and with 20 trained special education teachers to cater the needs of special children. M.Ed students along with three faculty members visited and interacted with staff and children and realised the problems and needs of handicapped children. Our students distributed some eatables to the children. Finally, our students contributed Rs1000/- as donation to the institution.

In the present society, many people living slums are living in unhygienic conditions, and are unaware of the sanitary conditions. The institution had given an opportunity for the students to have an insight over the problem and arranged for an awareness programme on "Cleanliness" and other aspects of sanitation. Many people living in slum areas showed interest and responded positively for the programme. Our students also suggested the measures to reduce the mosquitoes and sprayed some insecticides along with Kerosene on the breeding places of mosquitoes.

As social values are getting deteriorated in the present day society, many children and old people are being neglected by their wards. Keeping these things in view, and to inculcate the human values, our students have taken on a visit to Old age

homes and orphanages situated in and around Guntur city. Our students interacted with the inmates and realised their problems and difficulties and shared their sorrows and contributed medical aid, clothes and distributed fruits to them.

Student teachers are trained to prepare improvised teaching learning material and also creative items. At the end of every academic year, these prepared teaching learning materials are being distributed to the needy educational institutions.

19. Number of teachers and officers newly recruited: Nil

20. Teaching- Non teaching staff ratio: 14:8=7:4

21. Improvements in the library services

Our institution has a big library with around 9,000 books. The students have open access services books and journals, Internet service, reference book service, photo copy service, inter library loan service are available.

22. New books/journals subscribed and their cost

For providing better services in the library this year our institution purchased 292 books worth of Rs.50,018/-. Subscribed four new journals for this year which cost about Rs.2500/-.

In addition to the existing Journals, for this academic year the following new journals/magazines are subscribed:

- BRICS Journal of Educational Research: A Peer – Reviewed (Refereed/Juried) International Journal (Quarterly) – Rs.1000/-
- Journal of Educational and Psychological Research (A Bi Annual Inter-disciplinary Peer Reviewed Research Journal of Education and Psychology) – Rs.600/-
- Education World (The Human Development , Monthly Magazine) – Rs.1380/-
- Employment News (Weekly) – Rs.350/-

23. Courses in which Student Assessment of teachers is introduced and the action taken on student feedback

Student assessment of teacher educators is introduced both at B.Ed. and M.Ed. courses. It was done by the student teachers and prospective teacher educators.

The following teacher educators and their respective subjects dealing B.Ed. and M.Ed. courses are shown below.

1. Foundations of Education -	Dr. M.E.S. Elizabeth	
	Smt. V. Lakshmi Kumari	
	Smt. M. Jyothsna	
2. Psychological Foundations of Education -	Dr. L. Bhagya Lakshmi	
	Sri S. Krishna Babu	-
3. Education Technology and Computer Education -	Sri M. Ravikumar	
	Smt. Ch. Jalaja Kumari	
	Smt. G.V. Sivalakshmi	-
4. School Management and Systems of Education	Sri M. Ravikrishna	
	Sri K. Venkateswarlu	
5. Personality Development and Communicative English	Smt. S. Bhanumathi	
	Smt. M. Kalpana	
	Smt. M. Jyothsna	
6. Methods of Teaching Mathematics	Sri M. Ravikumar	
	Smt. Ch. Jalaja Kumari	-
Methods of Teaching Biological Science	Smt. S. Bhanumathi	

Methods of Teaching Social Studies

Smt. V. Lakshmi kumari

Sri K. Venkateswarlu

7. Methods of Teaching Physical Science

Smt G.V. Sivalakshmi

Methods of Teaching English

Dr. M.E.S. Elizabeth

Smt M. Kalpana

Smt.Ch. Phani Madhavi

Methods of Teaching Telugu

Sri M. Ravikrishna

M.Ed Course: I semester

1. Educational Philosophy and Sociology -

Dr. M.E.S. Elizabeth

Smt. M. Jyosthsna

2. Advanced Educational Psychology -

Dr. L. Bhagya Lakshmi

3. Research Methodology and Educational Statistics -

Dr. D. Bhaskara Rao

Sri M. Ravi Kumar

4. Educational Technology and Computer Education -

Sri M. Ravi Kumar

Smt. Ch. Jalaja Kumari

M.Ed Course: II semester

1. Human Rights and Value Education -

Dr. D. Bhaskara Rao

Dr. M.E.S. Elizabeth

Sri K. Venkateswarlu

2. Educational Guidance and Counselling -

Dr.L. Bhagya Lakshmi

Smt. M. Kalpana

3. Special Education -

Smt. S. Bhanumathi

Smt. M. Kalpana

4. Measurement and Evaluation -

Sri M. Ravi Kumar

Smt. Ch. Jalaja Kumari

Teacher evaluation questionnaire was developed on a 5 point scale - Excellent, Good, Average, Below Average, Poor with 20 statements. These questionnaires were distributed to the student teachers and were asked to give their free and frank opinions without revealing their names. The questionnaires were analysed to assess the performance of teacher educators. The students assessed and rated all the teacher educators' performance as "Excellent". The principal has monitored the entire process and advised the staff to keep up.

24. Unit Cost of Education

Unit cost including salary component - Rs.20, 595/-

Unit cost excluding salary component - Rs.6315/-

25. Computerisation of administration and the process of admissions and

examination results and issue of certificates

Computerisation of administration: Our college office has three computers with all the accessories and attachments. These computers are used for the following administrative works:

- Maintaining accounts
- Admissions
- Examinations
- Correspondence
- Salaries
- Profession Tax
- Provident Fund Particulars
- Deduction of Insurance
- Scholarships to students

- Correspondence with NCTE and Acharya Nagarjuna University
- NCTE work
- NAAC work
- ANU work
- Feedback assessment

Process of Admissions: A.P. State Council of Higher Education conducts Education Common Entrance Test (EdCET) every year which is intended to get admissions into B.Ed. course through the A.P.State. The convener appointed will take up the admission process in the center allotted within the state using Internet facility. The admitted and allotted students list is sent to the respective colleges. Thereby, their admission process would be completed by producing their admit card to the concerned principals. We have 160 seats in B.Ed. course. Out of which 120 seats are under convener quota and filled by the convener, the remaining 40 seats under management quota will be filled by the management.

M.Ed. Course: Acharya Nagarjuna University conducts ANU PGCET for M.Ed. course. We have 48 seats in M.Ed. course. Out of which 40 seats are under convener quota which are filled by the convener of Acharya Nagarjuna University, and remaining 8 seats are under the management quota filled by the management.

Examination Results: Conducting examinations and evaluation, grading, declaration of results and issue of certificates to the eligible candidates are under the control of Acharya Nagarjuna University. The institution coordinates to the university with all these activities.

26. Increase in the Infrastructural facilities

During this academic year, a new toilet is built for the boys. An amount of rupees two lakhs were spent.

Two new sofa sets were purchased to facilitate guests coming to the correspondent's chamber. The cost of two sofa sets is Rs. 15,000/-.

A new motor, costing around Rs. 25,000/- is fitted to uplift the water to the overhead tanks of the college.

A power inverter unit is purchased for uninterrupted power supply to the Principal's chamber and office. An amount of Rs.20, 000/- is spent for this facility.

27. Technology Upgradation

For this academic year, our institution purchased seven computer systems, one multifunctional printer, five DVD writers and five web cameras for facilitating practical work and for teaching learning process.

28. Computer and Internet access and training to teachers and students

Computer and Internet facility was made available to all our staff, students and research scholars in our college. Computers were arranged in laboratory as well as in different locations viz. ladies staff room, gents staffroom, library, science laboratory, research cell, psychology laboratory, multimedia seminar hall. It facilitates research guides, research scholars and M.Ed. students for the research purpose. It is also very useful for the staff members for the professional development. B.Ed. students also avail this facility to update their knowledge and in completing the projects.

29. Financial Aid to students

The institution collects the necessary data from the students belonging to financially weaker sections and processes the data to avail the scholarship facility given by the government of Andhra Pradesh. The institution also allows financially weaker students to pay the fees in installments.

30. Support from the Alumni Association and its activities

The members of Alumni Association gathered on 26th April, 2013 on the campus and elected the new office bearers. The Alumni unanimously proposed to support the institution in all aspects. They assured to raise a fund to support the poor students.

31. Parent teacher meeting

Parent teacher meeting was organised on 25-03-13 at 3 p.m. Our secretary and correspondent Sri Gadde Mangaiah chaired the meeting and our Principal Dr. Digumarti

Bhaskara Rao addressed the gathering. He had explained the policies and programmes of the institution for this academic year. The parents were informed about the attendance position of their wards, examination system, internship programme etc., They are advised to be in contact with the institution to know the performance of their wards.

The parents were given the feedback forms to know their opinions on the educational standards, disciplinary rules and regulations of the institution. The parents have expressed their utmost satisfaction and given 'A' grade for the institution.

32. Health services

First aid kit is available in the college. A dispensary is available in our sister institution J.K.C College located beside the college with a qualified doctor. Medicines will be provided for the staff and students whenever there is a need.

Dr. M.S. Koutilya visited our institution. A health awareness camp was arranged in our institution on 29th January, 2013. Dr. M.S. Koutilya had given an elaborate talk on various health aspects like dietary improvements, preventive measures for common diseases, blood groups, reducing anaemic problems etc.

33. Performance in Sports activities

We have a well equipped physical education room for indoor games like caroms, chess, and table tennis. There are courts for volley ball, tennicoit, ball badminton. There is a basket ball court and play ground for cricket and a well equipped gym centre is also available in our sister institution J.K.C college accessible for our staff and students.

Every alternate day we allow the students to play both indoor and outdoor games. To fulfill the saying, "A sound mind in a sound body", our students are encouraged to make use of available physical education resources.

34. Incentives to outstanding sports persons

Duration of B.Ed. and M.Ed. courses is very short. It is not possible to focus and spend much time towards sports.

35. Students' Achievements and Awards

For the academic year 2011-2012, best teacher awards were given for B.Ed. students. These awards were sponsored by Sri Vidwan Gogineni Kanakaiah and Smt. Late G. Venkayamma. The following is the list of student teachers who are awarded as best teachers:

- V.C. Sagarika - Mathematics Methodology
- J. Gangadhara Rao - Physical Science Methodology
- V. Vanaja Kumari - Biological Science Methodology
- S. Siva Parvathi - Social Studies Methodology
- K. Siva Nagalakshmi - English Methodology
- G. Komala Devi - Telugu Methodology

For this academic year, 2011-2012, two student teachers secured highest marks in the midterm examinations and they are awarded with prizes. These prizes were sponsored by our Alumni, Sri K. Dasapathi Rao, Senior Lecturer, District Institute of Educational Training (DIET), Nellore, Andhra Pradesh. The students are:

- T. Prasad – B.Ed. A- Section
- M.Venu Kumari – B.Ed. B-Section.

We are regularly giving endowment prizes sponsored by different donors. Smt. Rayaapati Sita Ravamma Memorial Endowment Prize was sponsored by her daughters Smt. Gadde Swarna Kumari, Smt. Anne Vasantha Lakshmi, Smt. Bobba Lakshmi Sujatha.

For this academic year, the endowment prizes were given for the students who scored highest marks in the B.Ed. University Examinations.

The following is the list of student teachers who secured awards for getting highest marks in University Examinations:

- I. Guru Prasad – Mathematics and Physical Science Methodology
- K. Chaitanya Sri – Biological Science and English Methodology
- K. Sarada - Social Studies and Telugu Methodology
- M. Sita Mahalakshmi – Social Studies and English Methodology

For the academic year 2011-12, our M.Ed. student S. Syam Babu stood first in our college with 767 marks and was awarded with a merit certificate. Mrs. N. Usha Rani stood

first among women students with 754 marks and was awarded a prize. This prize was sponsored by Prof. Vajja. Ranga Rao in memory of his daughter, Kumari Vajja. Bhargavi Naga Lakshmi.

For the academic year 2012-13, our M.Ed. student S. Vijaya Bhaskar secured University II rank in M.Ed. I semester examination conducted by Acharya Nagarjuna University.

36. Activities of Guidance and Counselling Cell

Guidance and counseling service is a continuous and an ongoing programme. Guidance and counseling centre is working effectively in our college. We give guidance and counseling individually and as well as group. The teacher educators show sympathy and empathy towards our students. With this, there is a very good rapport among students and teacher educators. Our institution is giving more opportunity for the student teachers to ventilate their feelings.

Our college has a guidance cell. During this academic year, two students from B.Ed. course and one from M.Ed. course are found suffering from psychological problems and couldn't concentrate on education. Our student by name X wanted to drop out from the course because of his hearing impairment. He was called for the counseling. During the counseling services he picked up confidence and he is continuing his studies.

A student by name Y is suffering from marital disharmony and wanted to discontinue her studies. At this juncture, she was called for counseling. During the counseling session there was a very good rapport with counselor and she freely ventilated her feelings. With this she was able to own her problem, developed self confidence and she is continuing her studies.

A student from M.Ed. course by name Z was very irregular to the college. As a result of this, she wanted to discontinue her studies. She was called for counseling. During the counseling session she realized that her problem is common to all women and there is nothing to discontinue her studies. From then, she was regular and secured distinction in I semester of M.Ed. course.

37. Placement services provided to students

Campus recruitments have been taken up in the institution. This year we have received the following schools for interviews:

1. Bhashyam Public School, Guntur
2. Top Kids Public School, Adavi Takkellapadu
3. Dr.K.K.R's Gowtham Concept School, Guntur
4. Narayana Techno School, Guntur
5. Dr.K.L.P. Public school, Guntur

38. Development programmes for non teaching staff

Our office staff Sri K. Ranga Rao has undergone training in a special software programme named as 'Talley' for the accounts maintenance.

39. Best Practices

- The staff and students are very conscious about the use of electricity. They are ensured to switch off the fans and lights, other electrical appliances when not required. This practice not only saves the energy but also makes the students aware of power conservation.
- The staff and students are also aware of the importance of water and necessary measures are being taken to conserve water.
- All the students are very much encouraged to participate in the seminars, discussions, elocution, organised by the institution which paves the way to develop good communication skills.
- Students are also encouraged to participate in the competitions and other cultural events organised by the other institutions.
- Students are encouraged to enhance the leadership qualities, decision making skills, and team work spirit, problem solving ability by involving them in the planning and organisation of important college events like Independence day, Teachers day, Republic day, Annual day, Fresher's day, Farewell day functions etc.
- The institution stands as one of the best colleges of education since its establishment having senior faculty, rendering all the necessary academic guidance to the students, research scholars, and staff of the other institutions.

- The institution supports M.Ed. students to get involved in research by providing library, laboratories and internet facilities.
- The institution encourages the outstanding students by giving the endowment prizes on the names of Vidwan Sri Gogineni Kanakaiah and Smt Venkayamma, Sri Pathuri Rama Rao and Sri K. Dasapathi Rao.
- Transparency is maintained in the internal assessment of students' performance for both B.Ed. and M.Ed. courses throughout the academic year.
- Periodical tests are being conducted and feedback is given to each student personally and remedial measures are being implemented.
- Keeping the importance of language in view students are taught phonetics and other communication skills through multimedia, and they are allowed to participate in group discussions, role play, team work, simulation etc.,
- Maintenance of news bulletin by the students periodically to be aware of programmes being conducted in the institution.
- Students are given opportunity in developing social awareness by visiting several places like Dakshinya (special school), orphanage homes and old age homes, blood donation camps. This helps the students to develop social responsibility.
- The institution provides opportunity for the students by rendering guidance and counseling in solving their psychological problems.
- Guest lecturers from various fields are being organised by the institution to enrich the knowledge of students.
- Various subject clubs have been established and different activities related to the subject are being organized by these clubs to make the students confident and get rid of fear.
- Teaching diaries are maintained by the staff members and monitored by the principal periodically.
- Disciplinary measures are being taken by the institution to control any sort of indiscipline.
- Students are encouraged to prepare several creative items as a part of personality development programme with low cost and no cost products.
- Students are encouraged to adopt a plant and to maintain it.
- The institution is collaborated with Sri Gogineni Kanakaiah Kalanikethan and is conducting various competitions at secondary school level to bring out their talents.

40. Linkages developed with National / International, Academic / Research bodies

- ❖ Dr. Digumarti Bhaskara Rao, Principal , is associated with
 - Peer Reviewer
 - International Research in Education
 - Educational Research and Reviews

- ❖ Dr. L. Bhagyalakshmi, Reader of our college is associated with Sathya Sai Institutions and acting as a member of school managing committee.

- ❖ Sri M. Ravi kumar, a faculty of the institution is associated with the management of Dr. K.L.P Public school and K.L.P. Senior Secondary school. He is acting as a member of School managing committee.

41. Any other relevant information: Nil

PART – C

DETAILS OF THE PLANS OF THE INSTITUTION FOR THE NEXT ACADEMIC YEAR

Proposed **Curricular Activities** for the academic year 2013-2014:

- As our institution is affiliated to Acharya Nagarjuna University, we have to abide by the academic calendar given ANU.
- To conduct a seminar on ‘Contemporary Issues in Education’
- A workshop on ‘Teaching Skills’ in respective methodology subjects
- Guest lectures by eminent persons
- Establishing the subject clubs and organizing activities

Proposed **Co-Curricular Activities** for the academic year 2013-2014:

- Celebration of national festivals
- Celebration of cultural festivals
- Observing the important days and events

- Organizing the blood donation camp on the campus
- Organizing the social service activities
- Celebration of sports day
- Organizing a health camp
- Celebration of college anniversary

Other proposed activities for the academic year 2013-14:

- Alumni meet
- Parent Teacher Association meeting
- Conducting competitions for secondary school students in association with Sri Gogineni Kanakaiah Kalanikethan to inculcate the cultural values among students.

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